

Victoria N. Greene

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EDUCATION

Georgia Southern University, Statesboro, GA

Bachelor of Science in Public Relations, Expected May 2010

GPA: 3.54/4.0

HOPE Scholarship Recipient, President's List, Dean's List

Top 10% in major; Top 15% of Collegiate class

RELEVANT EXPERIENCE

Georgia Southern University Office of Student Leadership & Civic Engagement

Statesboro, GA

Community Liaison Intern

Aug 2008- Present

- Design, implement, and market programs for service learning
- Created a mentoring and tutoring program for local alternative high school
- Lead groups of students on weekly volunteer outings to local nursing home
- Serve as crew leader for a week long Service Learning Trip and campus wide volunteer opportunity
- Organize leadership workshops for at risk teenagers at a local alternative school

Alpha Kappa Alpha Sorority Inc.

Statesboro, GA

Administrative Secretary

Dec 2007- Present

- Plan and market service programs
- Serve as Committee Chairman of Leadership in Families
- Record essential and accurate information at meetings
- Organize the intake of new members

Fall 2009 Leadership Conference Planning Committee

Statesboro, GA

Public Relations Chairman

March 2009-Sept 2009

- Organized leadership conference for 340 students
- Designed a flier used to promote the conference
- Wrote press releases for local newspapers and radio stations
- Increased attendance of participants by 110%
- Marketed conference to out of state colleges and universities

HH Entertainment

Statesboro, GA

Event Coordinator

Aug 2006- Aug 2008

- Designed, marketed, and thoroughly planned events
- Managed Back Stage for Comedy Show and Dance Competition for 925 guests
- Developed community service opportunities for members
- Received *Intern of the Year Award*

OTHER EXPERIENCE

PT Trucking, *Receptionist*

June 2005- Present

Georgia Southern University, Psychology Department, *Office Assistant*

Nov 2007- June 2008

COMMUNITY INVOLVEMENT

Volunteer Involvement Board, promote volunteerism and civic responsibility, *Committee Member* Jan 2009- May 2009

Student Appreciation Planning Committee, shows gratitude to university students, *Member* Oct 2008- Nov 2008

Gamma Beta Phi, promote leadership scholars ranked at top 15% of collegiate class, *Member* Aug 2007- Present

Phi Eta Sigma, promotes academic achievement, *Member* Dec 2006- Present

SKILLS

Intermediate Spanish Knowledge, proficient in areas involving critical thinking, communication, and event planning

HONORS & AWARDS

Georgia Southern University Department of Communication Arts High Grade Point Average, Certificate of Excellence in Information Technology, Essence Award for Academic Leadership Achievement, Who's Who Among College Students, and Georgia Southern University's Certificate of Academic Excellence